

Infinite Campus: G-Code Validation High School Aggregate Report

Quick Reference Card

Release date: 5/13/2015

Custom Report: G-Code High School Aggregate Report - Using the Infinite Campus toolbar, the aggregate report produces a summary by school of students who have graduated. You have the option to choose a grade in the selection criteria. This report looks at students with a valid G-Code (G01, G02, G03, and G04). The report counts three items - the number of valid G-codes, diploma types (excluding GED), and diploma dates. It then compares the three counts to see if they are "equal", generating any appropriate error messages. This report generates as a PDF document. The report should be generated after the graduation records have been processed for the school year.

Selection Criteria: Grade Level

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Pathway: KY State Reporting > KDE Reports > G-Code Validation High School Aggregate Report

NOTE: Users must be granted access by local KSIS administrator before they will see this report.

Report Sample: Available as PDF only.

G-Code Validation High School - Aggregate Report School Reporting Year: 2012-2013

District:

Grade: All

School Name	School #	Grad < 4 Yrs	Grad = 4 Yrs	Grad = 5 Yrs	Grad = 6 Yrs	Total	Reg Diploma	Other Diploma	Total	Dip.Dates <> Blank	Error Message
	410	0	190	0	0	190	0	190	190	190	
District Totals		0	190	0	0	190	0	190	190	190	

Suggested report uses:

- Run report after enrollment end batch process is completed. Compare (1) total column of graduates to (2) total number of diplomas and (3) count of diploma dates entered.
 - If all three counts match, it is a good indicator that all records have been entered correctly.
 - If the three indicators don't match, use Enrollment End Status Verification Report to analyze student detail and find discrepancies.
 - Data should be corrected in Infinite Campus to avoid additional data anomalies.
- Verify that aggregated counts are consistent with expectations for annualized data. If not, use the Enrollment End Status Verification Report to analyze student detail.

Error Messages:

- Missing Diploma Dates
- Invalid Diploma Types
- All Totals do not match